

## Overview

### INVITATION TO TENDER FEDERAL COLLEGE OF EDUCATION (TECHNICAL) P.M.B 11 OMOKU, RIVERS STATE

#### (1.0) INTRODUCTION

The Federal College of Education (Technical) Omoku, Rivers State hereby invites interested and competent companies with history of timely delivery of Projects to Tender for 2017/2018 and 2010 Merged TETFund Project Maintenances Intervention.

#### (2.0) SCOPE OF WORK

S/N	LOT NO.	DESCRIPTION
1	Lot R1	Rehabilitation of 500 Capacity Lecture Hall

#### (3.0) ELIGIBILITY REQUIREMENT

Interested contractors are required to submit the following documents:

- (a) Evidence of Certificate of Incorporation issued by Corporate Affairs Commission (CAC) including Form CAC 1.1 or CAC2 and CAC7;
- (b) Evidence of Company's Income Tax Clearance Certificate for the last three (3) years (2017, 2018 & 2019) expiring on 31st December, 2020;

- (c) Evidence of current Pension Compliance Certificate valid till 31<sup>st</sup> December, 2020;
- (d) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31<sup>st</sup> December, 2020;
- (e) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31<sup>st</sup> December, 2020;
- (f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2020 or valid Certificate issued by BPP;
- (g) Sworn Affidavit disclosing whether or not any officer of the relevant committees of the Federal College of Education (Technical) Omoku, Rivers State or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder, that the company is not bankrupt, in receivership or under liquidation or involved in any litigation which can potentially affect the company's ability to effectively discharge their responsibility if engaged and to confirm that all information presented in its bid are true and correct in all particulars;
- (h) Company's Audited Accounts for the last three (3) years – (2017, 2018 & 2019);
- (i) Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank indicating willingness to provide credit facility for the execution of the project when needed;
- (j) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letter of Award, Valuation/Job Completion Certificates and photographs of the projects;
- (k) List of Plants/Equipment with Proof of Ownership Lease;
- (l) Company's Prolife with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications;

(m) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company /Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

#### **(4.0) COLLECTION OF TENDER DOCUMENTS**

All interested bidders are to:

- (i) Pay a non-refundable tender fee of N10,000.00 paid into the Federal College of Education (Technical) Omoku's remita account in any reputable commercial bank in Nigeria.
- (ii) Collect tender document from the Procurement Unit of the College on presentation of the payment receipt.

#### **(5.0) SUBMISSION OF TENDER DOCUMENTS**

Completed Technical and Financial Bids should be submitted in two different sealed envelopes and labeled "Technical Bid" and "Financial Bid" respectively with the company name indicated at the back of the envelope. The two envelopes should be enclosed in a larger envelope and masked (Technical and Financial) and addressed to: The Secretary Tender's Committee, Federal College of Education (Technical), P.M.B 11, Omoku. The envelope should be duly masked with the relevant lot Number on the top right hand corner. The bids should be dropped in the Tender Box at the front of the procurement office **not later than 12:00 Noon on Monday, 26 October, 2020**. Bidders are to ensure that they also sign all pages of the Bidding document.

#### **(6.0) OPENING OF BID**

The Technical bids will be open immediately after the deadline for submission at **12:00 Noon, Monday, 26 October, 2020** in the College Theatre Lecture Hall, while the financial bids will be kept un-open. Please, ensure that you sign the Bid Submission Register, as the College will not be held liable for misplaced or wrongly submitted bids.

**(7.0) NOTE:**

- (i) All submitted documents may be referred to relevant agencies for verification.
- (ii) This advertisement shall not be constructed as a commitment on the part of the establishment nor shall it entitle a bidder to make any claim and/or seek any indemnity from the Federal College of Education (Technical), Omoku by virtue of such bidder having responded to the advertisement.
- (iii) Presence of bidders/representatives and members of the public shall not be required during the bid opening ceremony in compliance with COVID-19 Guidelines. The Bids Opening will be covered by video recording with the presence of two (2) representatives of private vector professional bodies and Civil Society Organisation in the areas of Anti-Corruption/Transparency.
- (iv) Bid documents can also be collected in soft copies and Bidders can submit through Post (Courier Services).
- (v) Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of un-successful bidders will be returned un-opened.
- (vi) The FCE(T) Omoku is not bound to pre-quality any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

**SIGNED:**

**PROVOST**

**FEDERAL COLLEGE OF EDUCATION (TECHNICAL),**

**OMOKU RIVER STATE**